

Adding a Borrower/Non-Applicant

Adding a borrower or non-applicant in Octane is easy and only takes a few minutes.

1. Adding Borrower:

- a. **Click** Borrowers Screen.
- b. **Click** Add Borrower and fill in information.
 - i. **Applicant:**
 1. General Tab
 2. Residences Tab
 3. HMDA Tab
 4. Tax Filing Tab
 - ii. **Non-applicant:**
 1. General Tab
 2. Residences Tab
- c. **Add** Income. *(If applicable)*
- d. **Add** Assets. *(If applicable)*
- e. **Run** AUS Findings. *(If applicable)*
- f. **Complete** Change of Circumstance.

2. Add Borrower Octane Training Video

Need help?

- Wholesale Support (855) 399-6242

- [Resource Library](#)